

**Commission For Women
Department of Administration
May 15, 2018**

MINUTES OF THE MEETING OF THE
NEVADA COMMISSION FOR WOMEN
DEPARTMENT OF ADMINISTRATION
May 15, 2018

The meeting of the Nevada Commission for Women was called to order by Chair Richann Bender at 9:00 a.m. on Tuesday, May 15, 2018 at State Public Works Division Conference Room, 2300 McLeod St., Las Vegas, NV and 515 E. Musser St., Carson City, NV. **Exhibit A** is the sign-in sheet, **Exhibit B** is the meeting agenda, **Exhibit C** Nevada Commission for Women Logo Contest Entries, **Exhibit D** Nevada Commission for Women Resolution of Authority. All exhibits are available and on file in the Department of Administration, Director's Office.

COMMISSION MEMBERS PRESENT:

Richann Bender, Chair - Phone
Jo Etta Brown
Elisa Cafferata - Phone
Durette Candito - Phone
Cynthia Cicero – Phone
Diane Fearon - Phone
Brooke Westlake - Phone

COMMISSION MEMBERS ABSENT:

Brenda Hughes, Vice Chair
Debbie Mack
Alyson McCormick

D of A STAFF MEMBERS PRESENT:

Molly Walt

OTHERS PRESENT:

Katie Armstrong, Deputy Attorney General, Attorney General's Office

Agenda Item #3 - Public Comment

Chair Richann Bender called for Public Comment. There was no public comment.

Agenda Item #4 – FOR POSSIBLE ACTION: Review and approval of Minutes from April 26, 2018 Nevada Commission for Women Meeting.

Chair Richann Bender asked for comments and/or questions regarding the minutes; hearing none, minutes were moved to approve by Commissioner Cynthia Cicero, seconded by Commissioner Brooke Westlake. Action to approve the minutes passed unanimously.

Agenda Items #6 – FOR POSSIBLE ACTION: Logo Contest

Chair Richann Bender introduced the item by stating the Commission approved a \$250 award to be presented to the winner of the logo contest at the March 22, 2018. Commission staff, Molly Walt,

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informed Commissioners all of them should have received a .pdf copy of the 16 logo contest entries via email. Ms. Walt continued by informing Commissioners regarding the language within the Logo Design Contest Entry Form stating the Nevada Commission for Women reserves the right to modify the winning logo to better fit the needs of the Commission. Voting started with Commissioner Brown voting for Entry #1 – Alex Vega adding to modify the “W”, eliminate the “star” in the middle of the logo or move it, and change “country” to “state”. Commissioner Cafferata voted for Entry #1 – Alex Vega adding to modify the logo by eliminating the Greek symbol and spelling “Commission” correctly. Commissioner Candito voted for two entries: Entry #7 – Edmerson Bonilla was her first choice, adding to modifying the logo into a circle format with “Nevada Commission for Women” circular and Entry #1 – Alex Vega was her second choice, adding to modify by eliminating Battle Born. Commissioner Cicero voted for three entries: Entry #7 – Edmerson Bonilla was her first choice, Entry #4 – Clara Lawson was her second choice, and Entry #9 – Emily Duke was her third choice. Commissioner Fearon voted for three entries: Entry #7 – Edmerson Bonilla was her first choice, adding if the logo was modified into a circular design that “Nevada Commission for Women” be legible, Entry #1 – Alex Vega and Entry #9 – Emily Duke were her second choice. Commissioner Westlake voted for three entries: Entry #3 – Cheyenne Lockhart was her first choice, adding to modify size of font, change color of the state of Nevada and leave the flowers the same color, Entry #4 – Clara Lawson was her second choice, and Entry #7 – Edmerson Bonilla was her third choice adding to modify “Nevada Commission for Women” font. Commissioner Bender voted for two entries: Entry #7 – Edmerson Bonilla was her first choice; however, she agrees with Commissioner Candito and would like it to be modified, Entry #1 – Alex Vega was her second choice. Motion was made to approve Entry #7 with the request to ask Edmerson Bonilla to modify the logo design by Commissioner Cicero, seconded by Commissioner Candito. Action to approve Entry #7 with modifications created by Edmerson Bonilla passed unanimously. The modified Logo will be brought back to the Commission at a future meeting for a final vote.

Agenda Item #7 – FOR POSSIBLE ACTION: Nevada Commission for Women Resolution of Authority

Chair Richann Bender introduced the item and refereed the item to Commissioner Cafferata. Commissioner Cafferata discussed the purpose of the Resolution by stating the Resolution would give authority to staff to fundraise and staff has the permission of the Commission to do so. Chair Bender asked Attorney Armstrong if she looked at the Resolution and agreed that the Resolution gives the authority to staff. Ms. Armstrong stated the Resolution will give staff, state employee, authority to sign grants, solicit gifts, grants, contributions, or other money. Motion to approve Resolution of Authorization for Nevada Commission for Women staff to Sign Grants, Solicit Gifts, Grants, Contributions, or Other Money, and to engage the services of volunteers was made by Commissioner Brown, seconded by Commissioner Fearon. Chair Bender called for discussion on the motion. Commissioner Cicero asked Attorney Armstrong if a

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signature block for the State of Nevada Attorney’s office should be added to the Resolution. Ms. Armstrong replied stating the Attorney General’s office does not sign, their office only signs state contracts, statutory requirements, so the Attorney General’s office will not be signing the Resolution. Action to approve passed unanimously.

Agenda Item #8 – INFORMATION: Commission Member’s Comments/Public Comments

Commissioner Candito directed staff to write a thank you letter to all Logo Contest submissions. Commissioner Brown asked Chair Bender if the Commission will be recognizing the contest winner at a future meeting and presenting the check to the winner at that time. Commission staff replied informing the Commission that a press release will be sent recognizing the winner, the winner will be asked to attend a future meeting and ask the winner to attend the unveiling of the Breezeway exhibit. Commissioner Cicero would like the logo unveiled at the unveiling of the Breezeway exhibit ceremony. Commission staff asked all Commissioners to sign the logo contest ballet and return their signed ballet to Commission staff. Commissioner Brown asked when the Commission’s June meeting will be, staff replied the June meeting will be June 28, 2018. Commission staff also informed the Commission that the unveiling of the Breezeway exhibit is tentatively scheduled for July 20, 2018 and the Commission Strategic Planning Session is tentatively scheduled for July 21, 2018. Chair Bender asked Commissioners to send Strategic Planning Session discussion items to Commission staff. Chair Bender also informed the Commission that the National Commission for Women Association conference dates and agenda are posted on their website.

Chair Bender asked for Public Comment; there was no public comment.

Agenda Item #9: FOR POSSIBLE ACTION: Adjournment

Chair Richann Bender adjourned the meeting at approximately 9:43 a.m.

Respectfully submitted,

Molly Walt

Molly Walt, Staff, Nevada Commission for Women

Exhibit A	Sign in Sheets
Exhibit B	Meeting Agenda
Exhibit C	Nevada Commission for Women Logo Contest Entries
Exhibit D	Nevada Commission for Women Resolution of Authority